

Nootka PAC Annual General Meeting
6:30pm, June 18, 2024
Nootka Library

Present: 14 PAC members, plus 1 guest (Jesse Bemister)

Regrets : Mary Anderson (President)

1. Welcome & land acknowledgement
 - ! Called to order at 6:31

2. Approve last year's minutes
 - ! Motion by Nori, second by Sarah

3. Update from Admin (Jesse Bemister)
 - ! Planning for next year is underway.
 - ! Nootka is anticipated to have the same number of classes as this year, despite a small drop in student numbers. Jesse reminded everyone that the number of classes is not confirmed until the end of September.
 - ! The class composition will be slightly different in 2024/25, resulting in some different splits. The school is working on how FA electives will work if there are split 3/4 classes.
 - ! Jesse discussed the advantages of split classes, including opportunities to make new friendships, balancing class composition with designations, and smaller class sizes.
 - ! There will be 2 additional SSAs in 2024/25. Those jobs have both been posted.
 - ! There are postings out for teaching positions: Mr Meroniuk (job share), Classic Grade 1/2 (job share with Ms Wong), and likely Classic Grade 4/5 (Mr Haynes' return TBD).
 - ! VSB has acknowledged that the washrooms need upgrades. One of the boys' rooms has been identified as particularly troublesome and Jesse is hopeful that some others will also be considered.
 - ! Renfrew Community Centre will be offering 24 spots of after-school care to Nootka students starting in the 2024/25 school year. Pricing will be comparable to Frog Hollow.
 - ! Jesse thanked everyone for a good year. He appreciated the fair, dances, and other events the PAC has put on to build community.
 - ! The school is holding a volunteer tea on Thursday, June 17th, 9-10:30.
 - ! VSB has approved the mural to be done by KC Hall. There was indigenous protocol to follow and there will be an artist's statement included giving KC's background.
 - ! There are still many events to come this month, including the Pride Parade, Sports Day, Primary Picnic, etc.

4. Welcome PAC members
 - ! Treasurer (Jenn O'Sullivan)
 - ! Hot Lunch and Pasta Tuesday Coordinator (Sarah Smith)
 - ! Fundraiser Coordinator (Nori McMichael)
 - ! Communications (Andrea Hooge)
 - ! Volunteer (Johanna Suttor-Doerksen)
 - ! Secretary (Jenna Thomson)
 - ! Fine Arts Rep (Lindsay Siu)

5. First meeting of 2024/5 school year
 - ! The PAC votes in the budget at this meeting.
 - ! Date to be determined once the exec is voted in.

6. Budget and Treasurer Report (Jenn O'Sullivan)
 - ! The PAC account has more money in it than it has in a number of years, thanks to the hot lunch program (\$10,000) and fair (\$6800).
 - ! There is currently around \$15,000 in the PAC account, which puts the PAC in a good position going into the new school year.
 - ! Jenn has applied for the gaming grant, which provides \$20/student (400 students = \$8000). We have almost spent out the gaming grant for this year, as intended.
 - ! Upcoming costs:
 - ! \$2000 for mural
 - ! Hot lunch on sports day

7. Hot lunch Report (Sarah Smith)
 - ! Food sales were just under \$50,000, earning the PAC \$10,000 (20%).
 - ! Pasta Tuesday was a success but needs more volunteers to run in the future
 - ! Sarah suggests getting grade 7 students involved next year
 - ! Recommendation to continue using munch-a-lunch
 - ! Some backend cleanup needed
 - ! Recommend giving registration info directly to kindergarten parents
 - ! New equipment included a deep freeze and hot lunch bags
 - ! We need to do a fridge clean-out of the PAC fridge before the end of the year.
 - ! There are some new vendors in the works for next year.
 - ! From an equity standpoint, Jesse appreciated the sliding scale for Pasta Tuesday. The one remaining concern is the accessibility of Munch-a-Lunch

8. Grade 7 leaving committee report (Nori McMichael)
 - ! There is a party on the evening of Wednesday, June 26th. This will include carnival games, a craft area, a sundae bar, and a DJ.

9. Spring Fair Report (Erin Kaufmann & Phyllis Yeung)
 - ! The spring fair was a success.
 - ! The silent auction made about \$4200. It was a huge amount of work, but a big profit.

- ! In the future:
 - ! Larger budget (supplies, printing, games)
 - ! More volunteers (need to distinguish between high school students and parents)
 - ! Volunteer meeting beforehand
 - ! More time (both planning and day-of)
 - ! No free food (applicable uses of the gaming grant were confusing)
 - ! Charge more for wrist bands.
 - ! Renting giant inflatable games (\$800 for 8 between Monday and Thursday), splash tower, other higher-priced ticket games that are not included in the wrist band.
- ! Might be sustainable to aim for \$5000/year.

10. Chair Report

- ! Mural
 - o KC Hall to paint a mural on the wall on the undercover area near entrance A
- ! Sports Day
 - PAC is providing pizza, juice boxes, and freezies
 - Teachers will distribute freezies and pizza will be distributed like a regular hot lunch
- ! The PAC has purchased an extra freezer, which is now in place in the staff room
 - o Thanks to Sarah for sourcing this.
- ! Technology upgrades for the fall
 - There is \$15,000 in legacy funding which has been earmarked for technology upgrades.
- ! Playground and accessibility upgrades for the fall
 - The PAC is exploring grants for accessible playground equipment for students in wheelchairs. Nori is working on this, acknowledging that it can take a number of years.
 - The PAC has also invested in some signage to support accessible parking.
- ! Arts/Theatre
 - o Fine Arts electives:
 - comedic play
 - Matilda
 - o 4/5 Music Performance
 - Jenna, Jenn, Mary on site with pay by donation Bubby
 - o Primary Performance
 - o Intermediate Performance
- ! Sports
 - o Track and Field wrapped with a successful season. Lots of ribbons won
 - o The PAC could look at buying new, higher quality tents for September.

- Ways to solicit new members in the fall – Jesse will work with the PAC to identify new ways of having parents sign up for the PAC email list.

11. Elections

- ! All executive positions were voted on:
 - Chair (Mary Anderson)
 - unanimous
 - Treasurer (Jenn O’Sullivan)
 - unanimous
 - Hot Lunch and Pasta Tuesday Coordinator (Sarah Smith)
 - unanimous
 - Fundraiser Coordinator (Nori McMichael)
 - unanimous
 - Communications (Andrea Hooge)
 - unanimous
 - Volunteer Coordinator (Johanna Suttor-Doerksen)
 - unanimous
 - Secretary (Jenna Thomson)
 - unanimous
 - Classic Rep (Corinne McCartney)
 - unanimous
 - THRIVE Rep
 - Fine Arts Rep (Doug Gibson)
 - unanimous
 - Members at Large

Meeting ended at 7:27pm